



Annual Report

1 April 2020 – 31 March 2021



New Zealand
PSYCHOLOGISTS BOARD

Te Poari Kaimātai Hinengaro
o Aotearoa



NEW ZEALAND PSYCHOLOGISTS BOARD ANNUAL REPORT 2020-2021

In accordance with section 134(1) of the Health Practitioners Competence Assurance Act 2003 the Psychologists Board is pleased to present its Annual Report to the Minister of Health for the year ending 31 March 2021.

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Key numbers at a glance

Acronyms used in this Report

PC	Practising Certificate
CCP	Continuing Competence Programme
CE	Chief Executive
HDC	Health and Disability Commissioner
HPCA	Health Practitioners Competence Assurance Act 2003
HPDT	Health Practitioners Disciplinary Tribunal
PCC	Professional Conduct Committee
RA	Regulatory Authority

Contacting the Board

All correspondence to the Board should be addressed to our offices at:

New Zealand Psychologists Board
Level 5, 22 Willeston Street
Wellington 6011

PO Box 9644
Marion Square
Wellington 6141
New Zealand

T: +64 4 471-4580 or 0800 471-4580

E: info@nzpb.org.nz

W: www.psychologistsboard.org.nz





4380

Psychologists on the Register

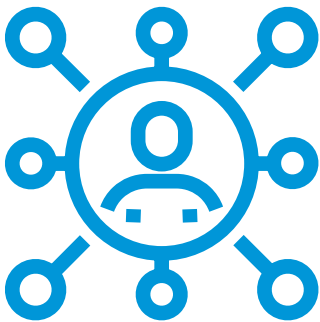


3629

Psychologists holding Practising Certificates

- Intern psychologists **257**
- Psychologists **1026**
- Clinical Psychologist **1898**
- Educational Psychologist **322**
- Counselling Psychologist **142**
- Neuropsychologist **139**
- Trainee **7**

NB. Psychologists may hold more than one scope.



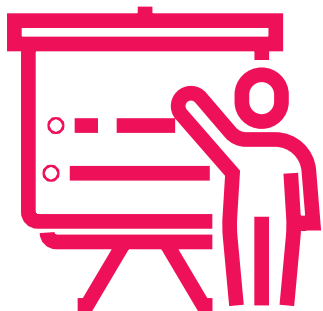
324

New Registrations

- Of these 146 are Overseas Trained (fully qualified including 18 psychologists registered under Trans-Tasman Mutual Recognition)
- 178 are New Zealand trained

New Registrations by scope of practice

- Psychologist **21**
- Clinical Psychologist **100**
- Counselling Psychologist **14**
- Educational Psychologist **11**
- Neuropsychologist **2**
- Intern Psychologist **171**
- Trainee Psychologist **5**



21

Board-accredited training programmes accepting enrolments

- 19 University-based programmes
- 2 Supervision to Registration programmes



From the Chairperson and General Manager/Registrar

Tēnā koutou katoa

We are pleased to present the NZ Psychologists Board's Annual Report for 2020/21.

The Board's main focus during this period was activity related to the COVID-19 response. The emergence of COVID-19, leading to the country going into lockdown presented the Board, Secretariat, and the profession with major challenges. All staff transitioned to working from home smoothly with processes put in place to prioritise essential work to minimise delays.

The Board worked with both the NZPsS and NZCCP to develop a joint Q&A page on the Board's website to assist practitioners with the interpretation of advice that was being provided by the Ministry of Health about working at varying lockdown levels which was received very positively by the profession.

A survey was conducted early during the pandemic to gain an understanding about the impacts of the COVID-19 restrictions on psychologists, particularly on training and placement hours, and meeting CCP requirements. The high level of engagement from the profession was integral to assisting the Board in developing strategies to meet these challenges. Continued discussion with the profession and Course Directors as the country moved through various lockdown levels showed that the impact on psychologists, interns and students was varied. It was found that the main concern for interns related to a lack of confidence due to the pandemic. The COVID-19 transitional program was introduced to support students who had passed all academic requirements but had only achieved between 1000 and 1500 hours of placement experience as a result of the pandemic.

The Board also took a lead in working with the Ministry of Health to ensure that psychology courses were included in the process for additional

funding to support alternative arrangements to enable covid affected students to complete their qualifications.

Work with the Board and Secretariat progressed during this challenging time on a number of other important issues such as operational changes in the secretariat as a result of the new governance structure that was introduced in the previous year, as well as working on a new strategic direction for the Board.

There was also a significant staff change during this reporting year with General Manager and Registrar Frances Hamilton leaving the position. The Board acknowledges and thanks Frances for the enormous contribution she made to the operation of the Board and Secretariat and the work she has done for the profession. Kylie Hooper was appointed to this position in late 2020 and the Board welcomes her to the team and looks forward to working with her.

The Board continues to work with the Ministry regarding Board appointments. During this period there were three Board appointments under consideration by the Ministry (including Board members seeking reappointment and vacancies carried over from the previous year). Sadly, one of our lay members, Brad Watson took a job opportunity in Samoa and had to resign his position from the Board. Mr Watson brought a much-valued perspective to the Board and his contribution will be greatly missed. Additionally, Ann Connell, who was a Board member for nine years, five as Chair, completed the maximum number of three terms with the Board in July 2020. Happily, Ann has now joined the Secretariat full time as the Senior Psychology Adviser.



Ann's experience and expertise within psychology over several decades will strengthen the professional perspective on the Secretariat operations.

Despite the Board, along with all the other responsible authorities, facing a number of challenges as a result of COVID-19 disruptions, it was a productive and positive year for the Board, and we are looking forward to progressing some exciting initiatives in the year to come.

John Bushnell
Chairperson

Kylie Hooper
**General Manager/
Registrar** *(from October 2020)*

Governance

Board membership

The Psychologists Board is a nine-member Board comprised of six health practitioner members and three lay members.

In accordance with sections 120-122 of the Health Practitioners Competence Assurance Act 2003, the Minister of Health appoints Board members for terms of up to three years.

Members may be reappointed, for up to nine consecutive years. Any member whose term expires normally continues in office until they are either reappointed by the Minister (if eligible) or they are advised by the Minister that they have not been reappointed.



Member profiles

John Bushnell (Board Chairperson) **BA, MA(Hons), PGDipClinPsych (Canterbury),** **PhD (Otago)**

John was appointed to the Board in June 2015 and elected as Chairperson in February 2018. He is a Clinical Psychologist, who worked for the majority of his 38-year professional career in academic, research, and clinical roles in medical settings with the University of Otago, before moving to Australia in 2005 to lead the establishment of a new rural medical school at the University of Wollongong. He has held numerous advisory roles to health and government agencies, and previously served a term on the Psychologists Board from 2003-2005. He was a founding member and is a Fellow of the New Zealand College of Clinical Psychologists. His research interests have focused on the epidemiology of mental disorders and management of psychological issues in primary care, and he has supervised many doctoral students completing their research and practical training in clinical psychology.

He has largely retired from academic life but retains an honorary Professorial appointment at the University of Wollongong. He is a member of the Board of Directors of CASA, a not-for-profit company delivering suicide prevention programmes throughout New Zealand.

Elliot Bell BCA (Victoria); MA (Victoria); **PGDipClinPsych (Victoria); PhD (Otago)**

Elliot was appointed to the Board in August 2015. He is registered in the Clinical Psychologist scope of practice. He completed his clinical psychology training at Victoria University of Wellington, later completing a PhD at the University of Otago. Elliot worked for ten years in Capital and Coast District Health Board's regional Forensic, Rehabilitation, and Intellectual Disability Service, and has many years' experience in private practice.

Since 2006 he has worked as an academic at the University of Otago Wellington, undertaking research, clinical teaching, and supervision of PhD students. He is a Fellow of the New Zealand College of Clinical Psychologists and has been a member of the College Executive. He has been an advisor to the Mental Health Commission and has had involvement with the National Depression Initiative and related public mental health projects.

Ann Connell (until February 2021)

Ann was first appointed to the Board in July 2011 and served as Chairperson from February 2013 until February 2018. She resigned from the Board on 29 February 2021. She is registered in the Clinical Psychologist scope of practice. She completed her clinical psychology training at the University of Otago and began work as a new graduate at the Hawkes Bay Area Health Board before taking up a position at Porirua Hospital in 1987. Since then, she has worked in clinical and management roles in a number of adult mental health settings, as a DHB Psychology Professional Leader, and as a DHB Director of Allied Health for Mental Health.

In February 2021 Ann accepted a position as Senior Psychology Advisor Kaitohutohu Matua – Mātai Hinengaro in the NZPB Secretariat.

Dr Ainsleigh Crib-Su'a (Ngāti Maniapoto, Ngāti Tamaterā, Ngāti Kauwhata) BSc Hons (Clinical), DClin Psych (Auckland)

Ainsleigh is a Clinical Psychologist who joined the board in August 2017. Ainsleigh currently provides mental health leadership in primary care for the National Hauora Coalition. She has worked extensively in Child and Adolescent Mental Health both clinically and in leadership. Ainsleigh holds a governance portfolio across academia and the NGO sector. Whilst being a Doctoral graduate of The University of Auckland, Ainsleigh has held academic and research roles at Canterbury University and AUT University. Her continued research interests relate to child and adolescent mental health interventions and e-therapies as well as child rights and whānau resilience.

Ainsleigh is a member of the New Zealand Psychological Society and a participating member of the National Standing Committee for Bicultural Issues.

Tania Cargo, PGDipClnPsych, PhD (Auckland)

Tania Cargo (Ngāti Manu, Ngāti Maru, Tainui) is a Senior Lecturer at the Department of Psychology and the Department of Psychological Medicine, University of Auckland. She is a strong advocate for ensuring Te Tiriti O Waitangi principles are upheld in bicultural research practices. She is an active member of He Paiaka Totara (Māori Psychologists Association) and a past board member of ANZACBT. Tania was the CBT advisor to the SPARX programme, coordinates the post-graduate CBT programme and is a lecturer on the Clinical Psychology training programme. Along with Associate Professor Sarah Hetrick, she is the co-theme leader of the Resilient Teens, A Better Start/E Tipu e Rea (National Challenge Science, funded by the Ministry of Business, Innovation and Employment). Her expertise lies in working with Māori pepi, tamariki, rangatahi me whānau to create culturally responsive, evidence-based wellbeing tools, which includes digital tools.

Lisa Lawrence (Ngāti Ruapani, Ngāti Kahungunu)

Lisa was appointed as a lay member to the Board in November 2019. Lisa is the National President of the NCW-New Zealand. Founded by Kate Sheppard, NCWNZ is an umbrella group leading the new Gender Equal NZ conversation campaign. Lisa's previous career has involved working for an iwi-based health and social service, NZ College of Midwives, St John, NZ Family Planning and a governor of Nelson Bays Primary Health. She is currently the Kaiwhakahaere of the Motueka Family Service Centre – a core stakeholder of three reducing family violence community networks, member of the MoH Covid-19 Consumer committee and Chair of the Consumer Advisory Committee of Pharmac. Her passion is equality, improving community resilience and cultural relations through courageous community conversations.

Nalini Meyer (Deputy Chairperson) LLB/ BA (Canterbury)

Nalini was appointed as a lay member of the Board in August 2015 and was elected Deputy Chairperson in February 2018. Residing in Christchurch, she is an enrolled Barrister and Solicitor of the High Court of New Zealand. Nalini practiced law for 17 years working with a variety of private and commercial clients in property, commercial and trust law. She now sits on a number of boards including the Christchurch City Mission. Her consumer advocacy interest arises from first-hand experience of the public health system, and a strong sense of social justice together with her legal and governance experience.

Bradley (Brad) Watson LLB, BA(Hons) MA (Otago) (until December 2020)

Brad, (Samoan, NZ European, Chinese) was appointed as a lay member to the Board in November 2019. Currently residing in Dunedin, Brad is enrolled Barrister and Solicitor of the High Court of New Zealand. He has wide-ranging experiences in tertiary education and health sectors with experiences working in Samoa. He has contributed to the development and delivery of Pacific Health content at Otago and currently teaches into the various health professional training programmes at the University. His current research interests focus on Pacific health and Pacific leadership. Brad continues to build his experience in governance and has held roles across education, health and sports boards at community, regional and national levels.



Board meetings

During 2020/2021 the Board held six 2-day meetings.

Meeting dates

- 22 & 23 April 2020
- 24 & 25 June 2020
- 26 & 27 August 2020
- 21 & 22 October 2020
- 16 & 17 December 2020
- 10 & 11 February 2021

Conflicts of Interest

All members are required during meetings to declare any conflicts of interest with agenda items, and a *Declaration of Interests Register* is maintained for all Board members and senior staff.

Committees

The Board had in place three long established committees to support its work to fulfil its responsibilities under the Health Practitioners Competence Assurance Act 2003. Accreditation, Audit and Finance, Conduct, Competence and Fitness.

Accreditation Committee

(Refer section 118 – (a) (e) (k) – HPCA Act 2003)

This decision-making committee works under delegation to review, consider, and determine the accreditation of university and agency training programmes that lead to registration as a psychologist in New Zealand. It also monitors New Zealand educational institutions, qualifications, courses of study, and programmes under the Health Practitioners Competence Assurance Act (HPCA). It meets on an ad hoc basis at least three or four times per year, either by teleconference or face-to-face, and conducts some business by email. A full list of Board-accredited training programmes and their current status can be viewed at <http://www.psychologistsboard.org.nz/accredited-training-programmes>.

Members:

Elliott Bell (*Committee Chair*) from June 2020

Ann Connell
(*Committee Chair until June 2020*)
(*Senior Psychology Advisor from March 2021*)

Nikki Reynolds (*Psychology Advisor*)

Kylie Hooper (*Registrar/General Manager*)
from October 2020)

Gina Giannios
(*Deputy Registrar/Regulation & Standards Manager*)

Rachael Heslop (*Deputy Registrar*)

Tania Cargo (*Board Member*)

Bridgette Masters-Awatere
(*External stakeholder nominee*)

Janet Carter (*External stakeholder nominee*)

Lynette Marchant (*External stakeholder nominee*)

Richard Linscott (*External stakeholder nominee*)

Frances Hamilton (*Registrar/General Manager*)
until September 2020

Audit, Finance and Risk Committee (AFR)

This advisory committee provides oversight and monitoring of financial and non-financial risks and internal controls and ensures integrity of financial reporting. At each Board meeting the AFR reports to the Board on its activities.

Members:

Nalini Meyer (*Committee Chair*)

Lisa Lawrence (*Board member*)

Kylie Hooper (*Registrar/General Manager*)
from October 2020

John Bushnell (*Board member*)

Frances Hamilton (*Registrar/General Manager*)
until September 2020

Conduct Competence and Fitness Committee

This decision-making committee works under delegation to provide efficient screening, consideration, and determination of conduct, competence, and fitness matters in accordance with legislative requirements (especially Parts 3 and 4 of the HPCA), and Board policy. It conducts most of its business by and teleconference.

Members:

Nalini Meyer (Committee Chair)

Kylie Hooper (Registrar/General Manager)
from October 2020

Gina Giannios
(Deputy Registrar/Regulation & Standards Manager)

Ann Connell (Senior Psychology Advisor)

Nikki Reynolds (Psychology Advisor)

Dianne Cameron (External Stakeholder nominee)

Frances Hamilton (Registrar/General Manager)
until September 2020

Tūmaia Kaiārahi

This is an advisory group established to advise, guide, and support the Board in developing and implementing revised standards for Māori cultural competence for psychologists. The Board and Tūmaia Kaiārahi will work in partnership, acknowledging complementary roles in this important mahi. The Committee includes both the Board's Māori members and senior Māori psychologists. It is assisted and supported by the Board's Tikanga Advisors.

Members:

Ainsleigh Cribb-Su'a (Committee Chair)

Tania Cargo (Board member)

Lisa Lawrence (Board member)

Suzanne Pitama (External Stakeholder nominee)

Iris Pahau (External Stakeholder nominee)

Simon Bennett (External Stakeholder nominee)

Moana Waitoki (External Stakeholder nominee)

Maynard Gilgen (External Stakeholder nominee)

Sonya McFarlane (External Stakeholder nominee)

Ann Connell (Secretariat)



Operations

The Secretariat assists the Board by carrying out its day-to-day operational responsibilities including financial management, the organisation and oversight of competence reviews and programmes, the Continuing Competence Programme, health and fitness matters, complaints and disciplinary matters, accreditation processes, registration and practising certificate applications, supervision requirements, professional liaison, communications, and website maintenance. The Board delegated these functions (and the requisite authority to carry them out) to the General Manager/Registrar and its committees.

The Board is co-located with eight other Regulatory Authorities, which enhances sharing of ideas and resources. Payroll services, facilities management, lease, IT, and related services have been provided by the Nursing Council under a Service Level Agreement (SLA) since 2016.



Part 2 of the HPCA Act: Registration and practising certificates

Scopes of practice

The Board has established a “Psychologist” scope and number of “vocational” scopes, but only where they are clearly required for public protection. In accordance with section 11 of the HPCA, the Psychologists Board has prescribed the following scopes of practice and associated qualifications:

“Psychologist” – A psychologist within a general scope is defined as rendering or offering to render to individuals, groups, organisations, or the public any psychological service involving the application of psychological knowledge, principles, methods, and procedures of understanding, predicting, ameliorating, or influencing behaviour, affect, or cognition. Such practice is undertaken within an individual’s area and level of expertise and with due regard to ethical, legal, and Board-prescribed standards.

The following qualifications are prescribed for registration as a Psychologist in the general scope of practice;

A minimum of a Master’s degree in Psychology from an accredited educational organisation, or an equivalent qualification. Eligibility for a general scope of practice requires a Board approved practicum or internship involving 1500 hours of supervised practice.

“Intern Psychologist” – An intern psychologist within a special purpose scope is defined as rendering or offering to render to individuals, groups, organisations, or the public any psychological service involving the application of psychological knowledge, principles, methods and procedures of understanding, predicting, ameliorating or influencing behaviour, affect or cognition. Such practice is undertaken within an individual’s area and level of expertise and with due regard to ethical, legal, and Board-prescribed standards.

An Intern Psychologist scope of practice may be granted to applicants:

Who have completed formal academic studies that have provided them with the foundation competencies required for safe practice in a supervised internship setting and who are enrolled in a Board-accredited post graduate diploma or doctoral course of studies.

“Trainee Psychologist” – A trainee psychologist within a special purpose scope is defined as rendering or offering to render to individuals, groups, organisations or the public any psychological service involving the application of psychological knowledge, principles, methods and procedures of understanding, predicting, ameliorating or influencing behaviour, affect or cognition. Such practice is undertaken within an individual’s area and level of expertise and with due regard to ethical, legal, and Board-prescribed standards.

A Trainee Psychologist scope of practice may be granted to applicants:

Who have completed formal academic qualifications that have provided the foundation competencies required for safe practice in a supervised setting and who are entering board-approved supervised practice for the purpose of achieving full registration.

“Clinical Psychologist” – Clinical Psychologists apply psychological knowledge and theory derived from research to the area of mental health and development, to assist children, young persons, adults and their families with emotional, mental, developmental or behavioural problems by using psychological assessment, formulation and diagnosis based on biological, social and psychological factors, and applying therapeutic interventions using a scientist-practitioner approach. Such practice is

undertaken within an individual's area and level of expertise and with due regard to ethical, legal, and Board-prescribed standards.

The following qualifications have been prescribed for registration as a Psychologist in the Clinical Psychologist scope of practice;

A minimum of a Master's degree in Psychology from an accredited educational organisation and an accredited Postgraduate Diploma in Clinical Psychology, or equivalent qualification. Eligibility for the Clinical Psychologist scope of practice shall require a Board approved practicum or internship involving no less than 1500 hours of supervised practice.

“Counselling Psychologist” – Counselling Psychologists apply psychological knowledge and theory derived from research to the area of client empowerment and enhancement, to assist children, young persons, adults, and their families with personal, social, educational, and vocational functioning by using psychological assessments and interventions, and preventative approaches that acknowledge ecological, developmental, and phenomenological dimensions. Such practice is undertaken within an individual's area and level of expertise and with due regard to ethical, legal, and Board-prescribed standards.

The following qualifications have been prescribed for registration as a Psychologist in the Counselling Psychologist scope of practice;

A minimum of a Master's degree in Psychology from an accredited educational organisation and an accredited Postgraduate Diploma in Counselling Psychology, or equivalent qualification. Eligibility for the Counselling Psychologist scope of practice shall require a Board approved practicum or internship involving no less than 1500 hours of supervised practice .



“Educational Psychologist” – Educational Psychologists apply psychological knowledge and theory derived from research to the area of learning and development, to assist children, young persons, adults and their families regarding their learning, academic performance, behavioural, social, and emotional development, by using psychological and educational assessments and applying interventions using systemic, ecological and developmental approaches. Such practice is undertaken within an individual's area and level of expertise and with due regard to ethical, legal, and Board-prescribed standards.

The following qualifications have been prescribed for registration as a Psychologist in the Educational Psychologist scope of practice;

A minimum of a Master's degree in Psychology* from an accredited educational and an accredited Postgraduate Diploma in Educational Psychology, or equivalent qualification. Eligibility for the Educational Psychologist scope of practice shall require a Board approved practicum or internship involving no less than 1500 hours of supervised practice .

* Master's degree in Education may be considered equivalent to a Master's degree in Psychology where its content is sufficiently educational psychology in nature.



“Neuropsychologist” – Neuropsychologists apply scientific understanding of the relationship between the brain and neuropsychological function within applied clinical contexts. This approach forms the basis for the assessment, formulation, and rehabilitation of people who have sustained brain injuries or other neurological conditions.

Neuropsychologists work with people of all ages who have neurological problems such as traumatic brain injury, stroke, epilepsy, toxic and metabolic disorders, brain tumours, and neurodegenerative diseases.

The following qualifications have been prescribed for registration as a Psychologist in the Neuropsychologist scope of practice;

A minimum of a Master’s degree in Psychology from an accredited educational organisation and an accredited Postgraduate Diploma in neuropsychology, or equivalent qualification. Eligibility for the Neuropsychologist scope of practice shall require a Board-approved practicum or internship involving no less than 1500 hours of supervised practice.

Accreditation of training programmes

The HPCA requires the Board to prescribe the qualifications required for each scope of practice within the profession, and to accredit and monitor educational organisations and courses of studies. Therefore, working in collaboration with the relevant university Heads of Department, the New Zealand College of Clinical Psychologists, the New Zealand Psychological Society, and representatives of the “supervision-to-registration” schemes, the Board developed a comprehensive set of standards and procedures for accreditation of qualifications leading to registration as a psychologist.

These standards ensure that the training and practice of psychologists in Aotearoa New Zealand reflect the paradigms and worldviews of both partners to Te Tiriti o Waitangi. In keeping with our obligations under Te Tiriti (which are also reflected in the Code of Ethics for Psychologists Working in Aotearoa New Zealand 2002), the accreditation

standards and procedures require consideration of the adequacy of training programmes for meeting the needs and aspirations of Māori.

The Board wishes to foster the continuing growth and vitality of psychology as a science, an academic discipline, and as a key component of New Zealand’s workforce. We therefore strive to implement the requirements of the HPCA Act without impeding the strength and diversity in the discipline, while attending carefully to the competencies required for the safe and ethical practice of psychology. It conducts its accreditation processes collaboratively with the training programmes to minimise duplication and redundancy with other review processes and in a positive and constructive manner.

The accreditation process begins with the programme submitting an application at least six months before the expiry of the accreditation period. An Accreditation Assessment Team is appointed to assess the application and conduct a site visit (normally two days). Its report and recommendations are tabled to the Accreditation Committee for moderation before the programme is invited to review the report and correct any errors of fact. A final report is resubmitted to the Accreditation Committee, which makes a proposed decision on accreditation for up to a maximum of seven years, detailing any areas where the required standards have been assessed as not met to the Committee’s satisfaction. The Committee considers any comments from the programme before a final decision is made. Regular routine reports must be submitted by all accredited programmes between accreditation cycles, and additional reporting requirements may be directed.

The Board wishes to thank all the members of the profession who have served on Assessment Teams or served on the Board’s Accreditation Committee over the reporting period.

Status of courses of study monitored by the Psychologists Board as at 31 March 2021

EDUCATIONAL ORGANISATION / COURSE OF STUDY	CURRENT STATUS	NEXT ASSESSMENT DUE
AUT		
Postgraduate Diploma in Counselling Psychology PGDipCounsPsych	Accredited	2021
Postgraduate Diploma in Rehabilitation Psychology PGDipRehabPsych	Provisionally Accredited	2022
Massey University		
Doctor of Clinical Psychology DClinPsych	Accredited	2022
Masters in Clinical Psychology MClinPsych	Provisionally Accredited	(on hold)
Postgraduate Diploma in Educational and Developmental Psychology PGDipEdDevPsych	Accredited	2024
Postgraduate Diploma in Industrial/Organisational Psychology PGDipIOPsych	Accredited	2025
Postgraduate Diploma in Psychological Practice PGDipPsychPrac	Accredited	2022
University of Auckland		
Doctor of Clinical Psychology DClinPsych	Accredited	2025
Postgraduate Diploma in Applied Psychology (Applied Behaviour Analysis) PGDipAppPsych (ABA)	Accredited	2025
Postgraduate Diploma in Clinical Psychology PGDipClinPsych	Accredited	2025
Postgraduate Diploma in Health Psychology PGDipHlthPsych	Accredited	2025
University of Canterbury		
Postgraduate Diploma in Child and Family Psychology PGDipChFamPsych	Accredited	2021
Postgraduate Diploma in Clinical Psychology PGDipClinPsych	Accredited	2021
University of Otago		
Postgraduate Diploma in Clinical Psychology PGDipCIPs	Accredited	2022
University of Waikato		
Postgraduate Diploma in Psychology (Clinical) PGDipPsych (Clin)	Accredited	2024
Postgraduate Diploma in the Practice of Psychology (Applied Behaviour Analysis) PGDipPracPsych (ABA)	Accredited	2023
Postgraduate Diploma in the Practice of Psychology (Community) PGDipPracPsych (Comm)	Accredited	2021
Victoria University		
Postgraduate Diploma in Clinical Psychology PGDipClinPsych	Accredited	2025
Postgraduate Diploma in Educational Psychology Practice PGDipEPP	Accredited	2021



Current status of “Supervision-to-registration” programmes monitored by the Psychologists Board as at 31 March 2021

SUPERVISION-TO-REGISTRATION AGENCY	CURRENT STATUS	NEXT ASSESSMENT DUE
New Zealand Department of Correction	Accredited	2026
New Zealand Defence Force	Accredited	2026

Registration

There were 4380 registered psychologists on 31 March 2021. This includes Intern Psychologists and Trainee Psychologists, and psychologists who were non-practising or in default.

New Registrations in 2020/2021

The Psychologists Board does not require applicants to sit any special assessment or examination beyond those completed as part of their academic (including practical) qualifications. Applications are considered by the Registrar under delegation. The Board has prescribed and published a set of decision-making guidelines to facilitate the Registrar’s processing of

applications for registration. These guidelines include mechanisms that further facilitate the assessment process for overseas applicants who have previously been registered by a competent authority recognised by the Board.

The Board considered **325** applications for registration. **16** were declined because the overseas-trained applicants did not have the required qualifications and/or internship required for registration.

New Applications for Registration 2020-2021

Descriptor	Section	OUTCOMES		
		Total received	Registered With conditions	Declined
NZ trained applicants (all applicants for Intern and Trainee scopes of practice)	s.15(1) HPCA Act	176	176	0
Overseas trained-applicants (includes 7 applicants for Intern and Trainee scopes of practice)	s.15(2) HPCA Act	131	5	16
Trans-Tasman Mutual Recognition Applicants	s.17(1) TTMR Act	18	0	0
Total Applications Considered		325	181	16



Registration applications received by scope during 2020-2021

Scopes of Practice	Section	Number of applications received	OUTCOMES	
			Registered	Declined application
Intern	15(1)	171	171	0
Trainee	15(1)	5	5	0
Clinical psychologist	15(2)	110	100	10
Psychologist	15(2)	27	22	5
Educational psychologist	15(2)	12	11	1
Counselling psychologist	15(2)	16	14	2
Neuro psychologist	15(2)	3	2	1

NB: Some applicants applied and were declined in multiple scopes.

Practising Certificates (PCs)

In order to lawfully practise as a psychologist in New Zealand, a practitioner must be both registered with the Psychologists Board and hold a current practising certificate.

Applications for a practising certificate 2020-2021

PC issued with conditions	Application Declined	Total PCs 2020/2021
245	0	3385



Part 3 of the HPCA Act: Competence and fitness to practise

Overview

The Board has delegated almost all decision-making under Parts 3 and 4 of the HPCA to its “Conduct Competence and Fitness Committee (“the Committee”, “CCF”). The Committee provides efficient screening, consideration, and determination of complaints, competence, and fitness matters, in accordance with administrative law, legislative requirements, and Board policy. Its membership comprises up to three Board members, three members of the Secretariat, and one external member.

Competence

The HPCA enables the Board to review the competence of a psychologist when there is reason to believe that the psychologist’s competence may be deficient and/or if the Board receives a notice of concerns as outlined in section 34 of the Act. In such

circumstances the Committee appoints two respected senior psychologists to review the psychologist’s competence. Should this ‘Competence Review Panel’ find that the psychologist is not meeting the required standards of competence, then that information is considered by the Committee. Possible outcomes of a competence review include orders for a competence programme, conditions on the practitioner’s scope of practice, an examination or assessment, or that the practitioner be counselled. For example, there may be a requirement that the practitioner practise only under Board-approved supervision or only in a specified setting.

The Board also receives competence notifications from Professional Conduct Committees (PCCs) after a complaint is investigated, through a section 80(2)(e) pathway and orders for oversight supervision from the Health Practitioners Disciplinary Tribunal, through section 101(1)(c).

Source of competence referrals received or in progress in 2020/2021

Source	HPCAA Section	REFERRALS		
		Received before 1 April 2020	Received in 2020/21	Total
Health Practitioner	s 31(1)	6	0	6
Health and Disability Commissioner	s 34(2)	0	0	0
Employer	s 34 (3)	0	1	1
Conduct Competence and Fitness Committee	s 36(4)	4	4	8
Professional Conduct Committee	s 80(2)	1	0	1
Board review	s 36(4)	0	0	0
Health Practitioners Disciplinary Tribunal	s 101(1)(c)	0	0	0
Total		11	5	16

Outcomes of competence notifications received or in progress in 2020/2021

Outcomes	HPCAA Section	Closed	Still Active at 31 March 2021
Notification of possible risk of harm to public	s 35		
Notification assessed, no further action	s.36(1)	1	
Competence reviews ordered or already in progress	s. 37	1	10
Orders concerning competence	s 38		1
Interim suspension/conditions	s 39		2
Competence programmes ordered or already in progress	s 40		
Recertification programme	s 41		
Waiting for CCF decision			2

NB: One practitioner received both section 38 orders & section 39 conditions.

Continuing competence

Consistent with the principal purpose of the HPCA, to “protect the health and safety of members of the public by providing for mechanisms to ensure that health professionals are competent and fit to practise their profession”, the Psychologists Board must be satisfied that a practitioner is competent to practise in New Zealand before being registered and, in accordance with sections 26 and 27, that he or she has maintained the required standard of competence before being issued an APC. Since 2009 the Board has prescribed a Continuing Competence Programme (CCP) as part of its endeavours to meet its obligations under the Act. The dual objectives of the CCP are to provide a framework to assist individual practitioners

to address the ongoing challenge of maintaining competence, while also giving the Board a mechanism to support and ensure that practitioners maintain competence. All actively practising psychologists are required to participate in the CCP and to declare they have done so when applying to renew their APC each year.

Due to challenges presented by Covid-19, a targeted audit was conducted during this period that only focussed on practitioners who had been advised they would be reaudited or as a result of a competence requirement.

The Board would like to thank all those psychologists who assisted the Board by serving on Competence Review Panels or acting as Board-appointed supervisors on competence programmes in the 2020/2021 year.



Fitness to practise

Fitness concerns: Inability to perform required functions due to mental or physical condition.

5 new notifications were received during this period.

1 other notification was still being assessed.

Source and number of fitness notifications received or fitness matters in progress

Source	HPCAA Section	OUTCOMES		Still Active as of 31 March 2021
		Received	Closed	
Health service	s 45(1)(a)			
Health practitioner	s 45(1)(b)			
Employer	s 45(1)(c)	1		1
Medical Officer of Health	s 45(1)(d)			
Any other person	s 45(3)	1		1
Person involved with education	s 45(5)	1		1
PCC	s80(2)(b)			
Self-report		3		3



Part 4 of the HPCA Act: Complaints and Discipline

Overview

The Board has delegated the management and consideration of complaints to the Conduct Competence and Fitness Committee, “the CCF Committee”. There were **5** complaints in progress and **32** new complaints received during the reporting period. The Committee considered **23** complaints during this reporting period

Complaints process

Psychologists are always informed immediately when a complaint against them is received. The matter is then referred to the Health and Disability Commissioner (HDC) if a health consumer is involved, and if relevant to the Family Court. Once these agencies have considered the complaint, the Board’s process ensues.

The psychologist is asked to respond to the complaint; this response is then forwarded to the complainant for further comment. This submission is usually forwarded in full, but the psychologist may make a case to justify withholding information, in accordance with the Privacy Act and Health Information Privacy Code. The complainant is then

invited to make further comments considering the psychologist’s response. Where a complaint relates to a report prepared for a third party such as the Family Court or ACC, a copy of the report may be requested.

The complaint and all relevant materials are then considered by the Committee. Possible outcomes include referral to a PCC for investigation, refer to a competence review, refer to another agency, or to take no further action with or without issuing an advisory letter. A complaint is considered closed when the committee decides to take no further action, when it becomes a competence matter, or when a PCC report is received and actioned.

Decisions on complaints considered in 2020/2021

In the Table below “outcome” refers to complaints that have been considered by the CCF Committee.

In the event that the complaint is referred to a PCC for investigation, the complaint remains open pending the outcome of the PCC process and any consideration of any PCC recommendations.

Outcomes of complaints and notifications related to conduct received in 2020/2021

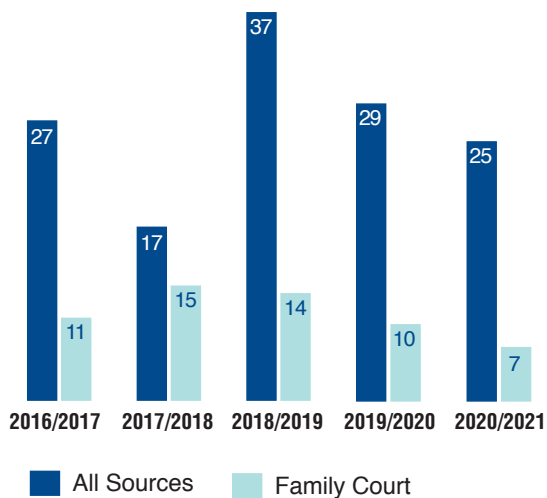
Received	Completed	Ongoing
32	22	10
	<ul style="list-style-type: none"> 17 Closed with no further action 4 Closed with advisory letter sent 1 Practitioner referred to competence review 	<ul style="list-style-type: none"> 2 Referred to PCC 2 Awaiting HDC and/or FC response 3 Matter referred for Precis 2 Further information requested from practitioner 1 CCF Review



Source of new complaints

Practice Setting or Psychologist’s Role	Received 1 April 2020 to 31 March 2021
Family Court reports	7
Department of Corrections reports	2
ACC reports	5
Private practice	3
DHB	0
Other	15
Total	32

Source of complaints from 2016/2017 to 2020/2021



Number of PCCs from 2016/2017 to 2020/2021

Year	New PCC cases	Existing PCC cases	Closed PCC cases
2016/2017	12	4	8
2017/2018	4	5	0
2018/2019	2	3	3
2019/2020	14	7	3
2020/2021	4	4	1

Health Practitioners Disciplinary Tribunal (HPDT)

In 2020/2021 there were two matters decided by the HPDT.

HPDT reference Psy20/486P

The HPDT issued a decision on a charge of professional misconduct against a psychologist laid by a Professional Conduct Committee.

The hearing proceeded on an agreed summary of facts. The Psychologist accepted the charge that their conduct amounted to professional misconduct. The Tribunal found that all particulars of the charge were established. The psychologist was censured, ordered to pay a fine and costs, and had conditions imposed on their practice.

HPDT reference Psy20/469P

The HPDT issued a decision on a charge of professional misconduct against a psychologist laid by a Professional Conduct Committee.

The Tribunal found that the charge was established. The psychologist was censured and ordered to pay costs. Their registration was cancelled for a period of two years with conditions placed upon them that must be met before re-applying for registration.

The Board would like to thank all those psychologists who assisted the Board by serving on Professional Conduct Committees Review Panels in the 2020/2021 year.

Linking with stakeholders

Psychology workforce

There is continued active participation in the Psychology Workforce Task Group (PWTG). This Ministry of Health group, chaired by the Chief Allied Health Professions Officer, aims to address workforce issues in the psychology profession.

Linking with owners and stakeholders

The Psychologists Board actively maintained its website, and published newsletters, which routinely includes a section on lessons learned from complaints. It held regular meetings with various stakeholder groups. The Board collaborated with a number of other responsible authorities in its communication and responses regarding Covid-19 and related issues.

The Board's website remains the first port of call for both New Zealand and overseas-trained practitioners seeking information about registering as a psychologist in New Zealand, and includes information on accredited training programmes, the Board's Continuing Competence Programme, and returning to practice. It also provides information for practitioners on current consultations, recent news and developments, Board processes, and upcoming events (e.g., public meetings).



Due to Covid-19 most conferences were cancelled however the Board used other avenues to continue its engagement with stakeholders such as the New Zealand Psychological Society and the New Zealand College of Clinical Psychologists, particularly to work with them regarding the Board's response to Covid-19.

Secretariat staff are always available to talk with students and intern psychologists from Board- accredited training programmes about the Board's role and functions, and the responsibilities of psychologists.

The Board continues to meet at least quarterly with representatives of the New Zealand Psychological Society, the New Zealand College of Clinical Psychologists, Heads of Department of the various psychology training programmes, DHB Professional Leaders and others in the sector to provide a forum for discussion. The impact of Covid-19 on practitioners, workforce and interns was a focus of these meetings during 2020/2021.

Trans-Tasman connection

The Board continues to build on the strength of its close and mutually beneficial relationship with the Psychology Board of Australia.

The Chair of both Board's meet during the year to share initiatives, discuss issues and learnings and provide support. There are a number of exciting projects that are currently being progressed.







Audited Accounts 2020-2021



Baker Tilly Staples Rodway Audit Limited
Level 6, 95 Customhouse Quay, Wellington 6011
PO Box 1208, Wellington 6140
New Zealand

T: +64 4 472 7919
F: +64 4 473 4720
E: wellington@bakertillysr.nz
W: www.bakertillysr.nz



**INDEPENDENT AUDITOR'S REPORT
TO THE READERS OF THE NEW ZEALAND PSYCHOLOGISTS BOARD
PERFORMANCE REPORT FOR THE YEAR ENDED 31 MARCH 2021**

The Auditor-General is the auditor of the New Zealand Psychologists Board. The Auditor-General has appointed me, Chrissie Murray, using the staff and resources of Baker Tilly Staples Rodway Audit Limited, to carry out the audit of the performance report of the New Zealand Psychologists Board on his behalf.

Opinion

We have audited the performance report of the New Zealand Psychologists Board, that comprise the entity information, the statement of financial position as at 31 March 2021, the statement of financial performance, the statement of movements in equity and statement of cash flows for the year ended on that date and the notes to the performance report that include accounting policies and other explanatory information.

In our opinion the performance report of the New Zealand Psychologists Board, presents fairly, in all material respects:

- the entity information,
- its financial position as at 31 March 2021; and
- its financial performance and cash flows for the year then ended; and
- complies with generally accepted accounting practice in New Zealand and has been prepared in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Public Sector).

Our audit was completed on 31 August 2021. This is the date at which our opinion is expressed.

The basis of our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the performance report, and we explain our independence.

Basis of opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the Auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the performance report

The Board is responsible for preparing the performance report that is fairly presented and that complies with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

Baker Tilly Staples Rodway Audit Limited, incorporating the audit practices of Christchurch, Hawkes Bay, Taranaki, Tauranga, Waikato and Wellington.

Baker Tilly Staples Rodway Audit Limited is a member of the global network of Baker Tilly International Limited, the members of which are separate and independent legal entities.

In preparing the performance report, the Board is responsible on behalf of the New Zealand Psychologists Board for assessing the Board's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to liquidate the New Zealand Psychologists Board or to cease operations, or there is no realistic alternative but to do so.

The Board's responsibilities arise from the Health Practitioners Competence Assurance Act 2003.

Responsibilities of the auditor for the audit of the performance report

Our objectives are to obtain reasonable assurance about whether the performance report, as a whole, is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of the performance report.

We did not evaluate the security and controls over the electronic publication of the performance report.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the governing body.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the New Zealand Psychologists Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the New Zealand Psychologists Board to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibility arises from the Public Audit Act 2001 and section 134(1) of the Health Practitioners Competence Assurance Act 2003.



Independence

We are independent of the New Zealand Psychologists Board in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the New Zealand Psychologists Board.

A handwritten signature in blue ink, appearing to read 'CM Murray'.

Chrissie Murray
Baker Tilly Staples Rodway Audit Limited
On behalf of the Auditor-General
Wellington, New Zealand

Entity Information

For the year ended 31 March 2021

Legal Name of Entity:	NEW ZEALAND PSYCHOLOGISTS BOARD
Type of Entity and Legal Basis:	The New Zealand Psychologists Board (the Board) is a body corporate established by the Health Practitioners Competence Assurance Act 2003 (HPCA Act) and is a Responsible Authority under the HPCA Act.
Entity's Purpose or Mission:	<p>The Board is established under the HPCA Act that enables self-regulation of various health professions – the principle purpose of the HPCA Act being to protect the health and safety of members of the public through an effective framework of regulation that ensure Psychologists are competent and fit to practise their profession.</p> <p>The functions of the Board are to:</p> <ol style="list-style-type: none"> 1. Prescribe the qualifications required for scopes of practice within the professions, and, for that purpose, to accredit and monitor educational institutions and degrees, courses of studies, or programmes: 2. Authorise the registration of Psychologists under the HPCA Act, and to maintain registers: 3. Consider applications for annual practising certificates (APCs): 4. Review and promote the competence of Psychologists: 5. Recognise, accredit, and set programmes to ensure the ongoing competence of Psychologists: 6. Receive and act on information from health practitioners, employers, and the Health and Disability Commissioner about the competence of Psychologists: 7. Notify employers, the Accident Compensation Corporation, the Director-General of Health, and the Health and Disability Commissioner that the practice of a Psychologist may pose a risk of harm to the public: 8. Consider the case of Psychologists who may be unable to perform the functions required for the practice of their profession: 9. Set standards of clinical competence, cultural competence, and ethical conduct to be observed by Psychologists: 10. Liaise with other authorities appointed under the HPCA Act about matters of common interest: 11. Promote education and training in the profession: 12. Promote public awareness of the responsibilities of the authority: 13. Exercise and perform any other functions, powers, and duties that are conferred or imposed on it by or under the HPCA Act or any other enactment.
Entity Structure:	The Board has nine (9) members; Five (5) Psychologists and four (4) lay members. Board Members are appointed by the Minister of Health.
Main Sources of the Entity's Cash and Resources:	The Board has received its main income from Annual Practising fees paid by registered Psychologists.
General Description of the Entity's Outputs:	Safe and effective Psychological care for all members of the public.
Contact Details:	<p>Physical Address: Level 5, 22 Willeston Street, Wellington 6011</p> <p>Postal Address: PO Box 9644, Wellington 6141</p> <p>Phone: 04 - 471 4580</p> <p>Email: info@nzpb.org.nz</p> <p>Website: http://www.psychologistsboard.org.nz</p>



NEW ZEALAND PSYCHOLOGISTS BOARD

Statement of Financial Performance

For the year ended 31 March 2021

	Note	2021 \$	2020 \$
REVENUE			
APC fees		1,588,698	1,307,499
Education Income		7,391	31,748
Registration fees		115,939	120,371
Non-Practising fees		29,343	27,841
Other income and cost recoveries		36,704	16,495
Interest		60,393	86,319
Disciplinary Orders		64,620	–
Disciplinary Levy		–	476,865
Total Revenue		1,903,087	2,067,138
EXPENDITURE			
Board & committees	1	232,426	248,074
Secretariat	2	1,109,017	1,023,753
Disciplinary expenses	3	339,446	108,264
Total Expenditure		1,680,889	1,380,091
NET SURPLUS/(DEFICIT)		222,198	687,047

NEW ZEALAND PSYCHOLOGISTS BOARD

Statement of Movement in Equity

For the year ended 31 March 2021

	2021 \$	2020 \$
Accumulated funds at the beginning of period	2,218,595	1,531,548
Net surplus/(deficit) for the period	222,198	687,047
ACCUMULATED FUNDS AT THE END OF PERIOD	2,440,793	2,218,595

The accompanying notes form part of these financial statements.

Statement of Financial Position

As at 31 March 2021

	Note	2021 \$	2020 \$
EQUITY	7	2,440,793	2,218,595
CURRENT ASSETS			
Cash and cash equivalents		613,781	379,234
Investments		3,482,967	3,551,210
Accounts receivable	5	12,536	29,250
Prepayments		24,697	32,982
Other assets		16,068	24,441
Total Current Assets		4,150,049	4,017,117
NON-CURRENT ASSETS			
Fixed assets	4	38,927	48,750
Intangible assets	4	35,905	49,644
Total Assets		4,224,881	4,115,511
CURRENT LIABILITIES			
Accounts payable and accruals	8	127,298	130,716
Employee costs payable	9	52,275	47,114
Income in advance	6	1,407,151	1,498,850
Goods and services tax		186,989	202,539
WHT payable		10,375	17,697
Total Current Liabilities		1,784,088	1,896,916
Total Liabilities		1,784,088	1,896,916
NET ASSETS		2,440,793	2,218,595

For and on behalf of the Board.



Board Chair

Dated: 31/8/2021



Registrar

Dated: 31/8/2021

The accompanying notes form part of these financial statements.



NEW ZEALAND PSYCHOLOGISTS BOARD

Statement of Cash Flows

For the year ended 31 March 2021

	2021 \$	2020 \$
CASH FLOWS FROM OPERATING ACTIVITIES		
<i>Cash was received from:</i>		
Statutory fees	1,496,289	1,602,077
Registration income	115,939	120,371
Other fees	98,661	57,061
Interest revenue	68,765	81,004
<i>Cash was applied to:</i>		
Payments to suppliers & employees	(1,575,532)	(1,326,661)
Payment/(refund) IRD for GST	(15,549)	(36,998)
Net cash flows from operating activities	188,572	496,853
CASH FLOWS FROM INVESTING AND FINANCING ACTIVITIES		
<i>Cash was received from:</i>		
Short-term investments	2,476,210	1,706,882
Sale of fixed assets	–	1,445
<i>Cash was applied to:</i>		
Purchase of fixed assets	(22,269)	(34,044)
Short-term investments	(2,407,967)	(2,475,115)
Net Cash Flows from Investing and Financing Activities	45,974	(800,832)
NET INCREASE / (DECREASE) IN CASH	234,547	(303,979)
Opening Cash Brought Forward	379,234	683,213
CLOSING CASH CARRIED FORWARD	613,781	379,234
<i>Represented by:</i>		
Cash and cash equivalents	613,781	379,234

The accompanying notes form part of these financial statements.

Statement of Accounting Policies

For the year ended 31 March 2021

BASIS OF PREPARATION

The Board is a body corporate established by the Health Practitioners Competence Assurance Act 2003 and is a Responsible Authority under that Act. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand (NZ GAAP) and have been prepared on the basis of historical cost.

The Board has elected to apply PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting – Accrual (Public Sector) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

SPECIFIC ACCOUNTING POLICIES

Income recognition

Fees received for the issue of APCs and register maintenance are recognised in the year to which the fees relate. All other fees are recognised on receipt.

Interest Income

Interest Income is recognised as it is earned using the effective interest method.

Receivables

Receivables are stated at estimated realisable values.

Property, plant & equipment

Initially stated at cost and depreciated as outlined below. Initial cost includes the purchase consideration plus any costs directly attributable to bringing the asset to the location and condition required for its intended use. Assets are written down immediately if any impairment in the value of the asset causes its recoverable amount to fall below its carrying value.

Intangible Assets

Intangible Assets comprise non-physical and non-financial assets which have a benefit to the Board for periods extending beyond the year the costs are incurred.

Depreciation

Fixed Assets are shown at original cost less accumulated depreciation. Depreciation has been

calculated over the expected useful life of the assets at the following rates:

<i>Office Furniture</i>	18.0% Diminishing value
<i>Office Equipment</i>	31.2% - 40.0% Diminishing value
<i>Computer Equipment</i>	48.0% Diminishing value
<i>Leasehold Alterations</i>	5 years Straight line

Amortisation

Websites and Databases have a finite useful life. The Website and Database are capitalised and amortised over their currently estimated useful life of 5 years on a straight line basis.

Database & Website 5 years Straight line

Taxation

The Board is registered as a charitable entity under the Charities Act 2005. The Board is exempt from Income Tax.

Investments

Investments are recognised at cost. Investment income is recognised on an accruals basis where appropriate.

Goods & Services Tax

The board is registered for Goods & Services Tax (GST), and all amounts are stated exclusive of GST, except for receivables and payables that are stated inclusive of GST.

Leases

Payments made under operating leases are recognised in the statement of financial performance on a basis representative of the pattern of benefits expected to be derived from the leased asset.

Cash and cash equivalents

Cash and cash equivalents includes petty cash, cheque account and saving account with banks.

Employee entitlements

Provision is made in respect of the Board's liability for annual leave at balance date. Annual leave has been calculated on an actual entitlement basis at current rates of pay. No provision is made for sick leave entitlement as this does not accumulate.

Changes in accounting policies

There have been no changes in accounting policies.

Comparatives

Some prior year comparative figures have been reclassified to match current year disclosure.



NEW ZEALAND PSYCHOLOGISTS BOARD

Notes to the Financial Statements

For the year ended 31 March 2021

	Note	2021 \$	2020 \$
1. BOARD & COMMITTEES			
Conferences		1,994	1,508
Fees		186,324	189,334
Meeting expenses, training, travel & others		40,913	57,232
Projects		3,195	–
		232,426	248,074

The Board has related party transactions with respect to fees paid to the Board members and with respect to Board members who pay to the Board PC fees and disciplinary levies as Psychologists. Fees paid to the Board members for attending Board, committee and working party meetings and participating in other forums are disclosed below.

Board and Committee fees paid as follows:

John Bushnell (Chair)		73,724	61,172
Ann Connell		13,680	16,680
Ainsleigh Cribb-Su'a		15,600	17,100
Bradley Watson		12,000	5,880
Dianne Cameron		4,700	4,767
Elliot Bell		15,600	22,140
Ian Miller (<i>Finished 9 November 2019</i>)		–	11,040
Sonja Macfarlane		720	–
Lisa Lawrence		15,480	3,480
Monica Davis (<i>Finished</i>)		–	13,140
Nalini Meyer (Deputy Chair)		26,781	30,095
Tania Cargo		8,040	3,840
		186,324	189,334

2. SECRETARIAT

Audit fees		8,272	8,448
Depreciation & amortisation	4	45,831	44,304
Legal costs		27,630	42,896
Occupancy costs		54,428	53,925
Other costs		148,866	111,860
Personnel costs		640,267	537,108
Professional fees		178,235	210,472
Telephone, Postage & Printing and Stationery		5,488	14,739
		1,109,017	1,023,753

Notes to the Financial Statements

For the year ended 31 March 2021

	2021 \$	2020 \$
3. DISCIPLINARY EXPENSES		
PCC Investigation expense	191,404	73,635
Doubtful debts	56,820	–
HPDT Hearing expense	91,222	34,629
	339,446	108,264

4. PROPERTY, PLANT & EQUIPMENT AND INTANGIBLE ASSETS

	Opening carrying value	Current year additions	Current year disposals/ sales	Current year depreciation amortisation & impairment	Closing carrying value
AT 31 MARCH 2021					
Furniture & fittings	15,313	2,390	(500)	(2,867)	14,336
Office equipment	785	1,651		(587)	1,848
Computer equipment	12,174	12,594	(642)	(8,769)	15,357
Office refit	20,478			(13,087)	7,391
	48,750	16,635	(1,142)	(25,311)	38,932
Database & Website software	49,644	6,781	–	(20,520)	35,905
	49,644	6,781	–	(20,520)	35,905

	Opening carrying value	Current year additions	Current year disposals/ sales	Current year depreciation amortisation & impairment	Closing carrying value
AT 31 MARCH 2020					
Furniture & fittings	12,765	6,030	(358)	(3,124)	15,313
Office equipment	1,304			(520)	785
Computer equipment	10,944	9,141	(1,088)	(6,823)	12,174
Office refit	34,166			(13,688)	20,478
	59,180	15,170	(1,445)	(24,154)	48,750
Database & Website software	50,919	18,875	–	(20,150)	49,644
	50,919	18,875	–	(20,150)	49,644



NEW ZEALAND PSYCHOLOGISTS BOARD

Notes to the Financial Statements

For the year ended 31 March 2021

	2021 \$	2020 \$
5. ACCOUNTS RECEIVABLE		
Accounts receivable	69,356	24,340
Less provision for doubtful debts	(56,820)	–
Accrued income	–	4,910
	12,536	29,250

6. INCOME IN ADVANCE

<i>Fees received relating to next year</i>		
APC fees	1,372,652	1,465,061
Non-Practising fee	23,917	23,207
Accreditation fees in advance	10,583	10,583
	1,407,151	1,498,850

7. EQUITY

GENERAL RESERVE

<i>Accumulated surpluses with unrestricted use</i>		
Balance at 1 April	646,271	327,825
Surplus/(deficit) for year	497,024	318,446
Balance at 31 March	1,143,295	646,271

DISCIPLINE RESERVE

Opening Balance	1,572,324	1,203,722
Levies received	–	476,865
Disciplinary orders & recoveries	64,620	–
Provision for Doubtful debts	(56,820)	–
Discipline Costs	(282,626)	(108,264)
Balance at 31 March	1,297,498	1,572,324
TOTAL RESERVES	2,440,793	2,218,595

General reserve is used for operating expenses;
Discipline reserve is used for the Professional Conduct Committees
and Health Practitioners Disciplinary Tribunal costs.

8. ACCOUNTS PAYABLE & PROVISIONS

Accounts payable	96,773	106,933
Accrued expenses	30,525	23,783
	127,298	130,716

Notes to the Financial Statements

For the year ended 31 March 2021

	2021	2020
	\$	\$
9. EMPLOYEE COSTS PAYABLE		
PAYE owing	11,543	9,569
Salary accrual	6,879	3,700
Holiday pay accrual	30,842	30,857
Kiwisaver contributions owing	3,011	2,988
Student loan owing	–	0
	52,275	47,114

10. COMMITMENTS

The Board has entered into a Service Level Agreement (SLA) with the Nursing Council of New Zealand for the provision of back office corporate services. This SLA is for an initial term of 5 years. The future estimated commitments based on the expected costs included in this agreement as at 31 March 2021 are: Property \$30,373, Corporate Services \$59,548, Total \$89,921.

	2021	2020
	\$	\$
Due in 1 year	89,921	74,681
Due between 1-2 years	89,921	0
Due between 2-5 years	254,777	–
	434,619	74,681

The lease agreement is in the name of Nursing Council of New Zealand.

11. CREDIT CARD FACILITY

Three MasterCard credit cards with a limit of \$5,000 each, held with Westpac.

12. RELATED PARTY TRANSACTIONS

Total remuneration paid to the Board members and Committees during the year are disclosed in Note 1.

Total remuneration paid to other key management during the year is as follows:

	2021	2020
	\$	\$
Remuneration	317,652	182,983
Number of full time staff	1.65	1.04

There were no other transactions involving related parties during the year.



NEW ZEALAND PSYCHOLOGISTS BOARD

Notes to the Financial Statements

For the year ended 31 March 2020

13. CONTINGENT LIABILITIES

There are no contingent liabilities at balance date. (2020 \$Nil)

14. ASSETS HELD ON BEHALF OF OTHERS

There were no assets held on behalf of others during the financial year. (2020: \$Nil)

15. CORRECTION OF ERRORS

There were no correction of errors at balance date. (2020: \$Nil)

16. RECLASSIFICATION OF EXPENDITURE

Certain items have been reclassified so as to provide more useful information about the performance of the Board. It has not been practicable to restate all relevant comparative balances.

17. SHARED SERVICES

In 2015/16, Nursing Council of New Zealand, Occupational Therapy Board of New Zealand, Podiatrists Board of New Zealand, Dietitians Board, Midwifery Council of New Zealand, Psychotherapists Board of Aotearoa New Zealand, Osteopathic Council of New Zealand, Chiropractic Board, Psychologist Board, and Optometrists & Dispensing Opticians Board entered into an agreement to co-locate to 22 Willeston Street, Wellington. The lease agreement for 22 Willeston Street (signed solely by Nursing Council of New Zealand) is for five years taking effect from 1st February 2021 and expiring on 1st February 2026.

To facilitate the management of shared resources, including a joint lease agreement for office rental purposes and corporate supports, the ten RAs entered into an agreement for the provision of corporate services.

18. SUBSEQUENT EVENTS

There were no subsequent events at balance date. (2020: \$Nil)



New Zealand
PSYCHOLOGISTS BOARD

Te Poari Kaimātai Hinengaro
o Aotearoa